

Application for a school place at Oasis Academy John Williams

A Child/Children's Details:

Name of Child(ren) First Name	Surname/Family Name As on Birth Certificate	Date of Birth	Gender (M/F)
1).....
2).....
3).....

Current Home Address:

.....

Does your child hold EEA (European Economic Area) citizenship? Yes No
 If you have ticked the 'No' box, please attach a copy of your child's immigration documents.
 If you **do not** have parental responsibility for the child, please tick the box
 Is this child 'looked after'* by a Local Authority? Yes No

If yes, which Local Authority:

Name of Social Worker:

Contact Telephone Number(s):

E-mail Address:

Has the child previously been 'looked after'*? Yes No

If you have ticked the 'Yes' box, documentation will be required to support.
 (*This means children who are in public care. The School Admissions Code has now been amended to include previously looked after children. These are defined as children who were previously in care but immediately after being in care became subject to an adoption order or special guardianship order. The School Admissions Code now gives both categories of children the highest priority.)

Name of Present/Previous School (If non-Bristol school please provide address)	Please tick box if child has: A Statement of Special Educational Needs	Ever had: Permanent Exclusions
1).....	<input type="checkbox"/>	<input type="checkbox"/>
2).....	<input type="checkbox"/>	<input type="checkbox"/>
3).....	<input type="checkbox"/>	<input type="checkbox"/>

B Applicant's Details

Name of Person Making Application.....Title

Current Address if different from child(ren)'s.....

Contact Telephone Number(s):

E-mail Address:

Relationship of Applicant to Child(ren).....

C Moving House

If the child(ren)/family are moving house, please give address moving to:

.....

Anticipated date of house move:

(We may require confirmation of this address at a later date)

D Other Parent(s)/Carer(s)

If any other person has parental responsibility (under the Children Act 1989) and requires a separate copy of future correspondence, please give their name and address:

.....

.....

E Anticipated date school place required:

Date:

If there is a sibling already attending Oasis Academy John Williams, please give the name and date of birth of this child: (Sibling refers to brother or sister, half brother or sister, step brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling)

Name..... Date of Birth.....

Note: Please ensure that all above sections of this form are fully completed, to enable us to proceed with your school application.

Please continue on a separate sheet, if necessary:

THE DATA PROTECTION ACT 1998

Fair Processing Notice (Schedule 1 Section 2 Subsection 1(a) & Section 3)

Local Education Authorities hold information on pupils in order to run the education system and in doing so must follow the Data Protection Act 1998. This means, amongst other things that the data held about pupils will only be used for specific purposes allowed by law. We are therefore writing to tell you about the types of data held, why that data is held, and to whom it may be passed.

The Local Education Authority (LEA) uses information collected about pupils to carry out specific functions for which it is legally responsible, such as the assessment of any special educational needs the pupil may have, home to school transport, school admissions, pupil welfare, children looked after, exclusions, early years support, etc. Information collected on pupils may also be exchanged with other departments in the Council, and other public bodies (for example, the Local Health Authority) where this is required for statutory purposes or is deemed to be of benefit to the pupil. The LEA also uses the information to derive statistics to inform decisions on (for example) the funding of schools, and to assess the performance of schools and set targets for them. The statistics are used in such a way that individual pupils cannot be identified from them.

Information on individuals held on computer systems may be kept for up to eight years after they have left school.

Pupils, as data subjects, have certain rights under the Data Protection Act, including a general right of access to personal data held on them, with parents exercising this right on their behalf if they are too young to do so themselves. If you wish to access the personal data held about your child, then please write to Bristol City Council, Data Protection Officer, Room 346, City Hall, College Green, Bristol BS1 5TR. A fee is charged for this service.

G Signature

I certify that the above information is true and accurate:
Parent/carer.....

Date:

Please return this form to: Oasis Academy John Williams, Petherton Road, Hengrove, Bristol BS14 9BU or email info@oasisjohnwilliams.org

REQUESTING A SCHOOL PLACE IN A YEAR GROUP THAT IS FULL

If you are interested in a place in a year group at Oasis Academy John Williams which is already full, it is not possible for the Academy to offer your child a place.

The request will initially be considered by the Academy's Principal & Assistant Principal, who will look at a number of factors such as:

- Class sizes at the Academy
- How many places there are in the year group
- How many children are already attending in the year group
- How many children can be accommodated in the Academy according to our accommodation capacity
- How many children are already attending Oasis Academy John Williams.
- Whether the Academy considers that extra children can be accommodated
- Distance from the child(ren)'s home address to Oasis Academy John Williams.
- Similar factors for the alternative school which has room in the relevant year group

If your child can still not be offered a place, you will have the right to appeal to an independent appeal panel explaining why you have selected your preferred school. You will receive a letter which includes information about how the appeal will be heard and you are encouraged to attend the hearing to explain your reasons in person.